

1) Agencies Present:

Opotiki District Council, MBIE, Whakatane District Council, Bay of Connections; Emergency Management BOP; DIA, Housing NZ, BOPRC, Priority One, Toi Te Ora Public Health, MSD, MPI, Western BOP District Council, NZ Fire, Kawerau District Council, Lakes DHB, Rotorua District Council.

Apologies: BOPDHB, Tauranga City Council, Taupo District Council, TEC, DOC, Te Puni Kokiri, NZTA, ACC

2) Purpose:

- To discuss and decide on action clusters for COBOP for 2017 and to gain feedback on changes to the Term of Reference and Structure and Roles document.

3) Brief Overview of the COBOP direction

- After the 2016 review people are wanting more walk and less talk from COBOP.
- At the leadership forum in September 2016 this group agreed to meet 2-3 times a year with the purpose of exploring areas for collaboration between LG/CG agencies and others.
- The direction for COBOP comes from this forum.
- Agreement at the September forum to use the old cluster groups more efficiently by meeting for a purpose around agreed action areas. Today we want to set those action areas.
- Agreement to have the same representatives at the forum each time to ensure consistency.
- TOR, the structure and roles have been updated since September (handout).

4) Workshop discussion – Action Clusters

Furthering discussion on potential action clusters for COBOP based on September 2016 highlighted areas groups discussed: what was occurring in these areas, if this was a potential COBOP action area, who could take a lead in this action area and to discuss the pros/cons of addressing this area at a local or regional level. Discussions summarised below:

Potential Action Area	Summary of Discussions/Decisions
Housing & Health	<p><i>Toi Te Ora have begun an action cluster addressing quality of current housing stock with a specific focus on home insulation and associated upgrades for health improvement. Dr Jim Miller (Toi Te Ora) is chairing this forum who are due to have their third meeting 21 February. RLC, TCC, TDC, KDC, WDC, WBOPDC, BOPRC, DIA, EECA, BayTrust, BOPDHB, Lakes DHB, TPK and MSD are part of this forum. Toi Te Ora have undertaken a stocktake of local initiatives identified by agencies as part of this work. This cluster has also agreed on terms of reference, objectives and goals and has a clear action focus to improve housing quality in 2017.</i></p> <p><i>Further discussion on other initiatives in the housing and health space included home ownership, affordable housing, emergency housing and linkages between housing services and other forms of social and health support. A potential project for COBOP agencies to identify families in substandard housing that require further social support, working collaboratively on a location basis was also mooted. Further discussion required on this.</i></p> <p>Actions following today:</p> <ul style="list-style-type: none"> Darren Toy (HNZ) and Dr Jim Miller to meet

	<ul style="list-style-type: none"> • For relevant housing and health data contact James Scarfe Toi Te Ora Public Health
Community Safety	<p>Current initiatives outline a lot of activity in this area. What's not happening is: dot joining, evaluation on initiatives, sharing lessons learnt. Discussion that community cohesion is key to community safety. Regionally COBOP could share what's working/what's not/ lessons learnt; potential to share costs around community perception surveys and evaluating initiatives was mooted; mapping current situation regionally and perhaps an advocacy role for the BOP. Agreement that this is a potential COBOP action area and that linkages between LG, CG and community initiatives could be strengthened.</p> <p>Actions following today:</p> <ul style="list-style-type: none"> • Mapping community safety initiatives regionally/locally – COBOP initiate • Meeting with key agencies to look at mapping and regional/local data to explore an action cluster before the next RLF
Employment/ Workforce development	<p>Discussion centred on relevant education and training for people to gain meaningful employment in the region, including gaps in the education "pipeline" (school, tertiary, training, and work), regional demographic changes and the impact of technology. The BOP Tertiary Intentions strategy and BOP regional growth study recognise the availability of appropriately skilled labour as a key constraint on realising the region's growth aspirations and that young Maori will play an increasingly significant role in the regional workforce. The development of a practical regional labour market model/framework which addresses community needs and supports continued improvement in labour market outcomes was discussed. COBOP confirmed they are keen to be involved. Potential roles are: a stocktake at a local level, gap analysis, collating data from key agencies.</p> <p>Actions following today:</p> <ul style="list-style-type: none"> • Greg Simmonds to draft a project brief for discussion at BOP Tertiary Intentions Leadership Group meeting in March, following which COBOP and other regional stakeholder input will be sought. • Jo to work with Greg before the next RLF
Economic Development	<p>This discussion group did not eventuate.</p> <ul style="list-style-type: none"> • To be tabled for June leadership forum meeting
Sustainable Growth	<p>This discussion group did not eventuate.</p> <ul style="list-style-type: none"> • To be tabled for June leadership forum meeting
Environmental Sustainability	<p>Key challenges for the BOP environment were discussed: Climate change; water quality and supply; air quality; agricultural land use; biosecurity; economic growth impacts on the environment; science; short term vs long term goals, adaptation vs mitigation; identified that there is no comprehensive commonly used impact measurement tool (environmental, social, economic, cultural...). BOPRC work in this space but are not the only agency to do so, a common misconception that BOPRC does "it all" in the environment space. Environmental links to health, social and cultural wellbeing highlighted in discussion. Agreement that there was much going on in this space locally and regionally, however linkages between LG, CG and community initiatives could be strengthened.</p> <p>Actions following today:</p> <ul style="list-style-type: none"> • Mapping environmental sustainability initiatives regionally • Meeting with key agencies to look at mapping and regional/local data to explore an action cluster before the next RLF

4) Local interagency forums

- Open discussion on how COBOP could support local interagency groups already occurring around these action areas. Mike Bryant (MSD) shared on the work with Rotorua Working Together, a community group (NFP) and interagency meeting chaired by Mayor Steve Chadwick. The forum was born out of the Te Koutu community asking government agencies to meet around their community needs/goals. Subsequently other community associations (Mokoia, Eastside and Fordlands) have joined this meeting which meets 2-3 monthly and have developed a Terms of Reference to work together. Contact Dominic Lepa (MSD) for further information.
- **General agreement that COBOP supports local interagency work.** This will become a standing item for COBOP leadership forum agenda.

5) Discussion Summary:

- Agreement that COBOP explores action clusters based around housing and health; community safety; workforce development planning (employment) and environmental sustainability to replace the existing cluster groups (social, cultural, economic,). Update at next RLF.
- The forum agreed that COBOP has a place in dot-joining and sharing information between agencies and identifying key areas for collaboration.
- Linkages between housing, health, community, employment, safety, and the environment new and existing projects/meetings are to be highlighted in each action cluster so that silo's do not develop.
- Agreement to pass the updated Terms of Reference and Structure and Roles document.
- Key points from COBOP leadership forums will be collated for the Mayors Triennial and BOP Chief Executive forums.

6) General business

- An update on the [Opotiki Harbour project](#) from Aileen Lawrie (ODC) who currently have 18 work streams associated with the project, including Pathways to Work (see [Toi EDA website](#)). They are building a business case for \$26m funding to be presented in June this year for the harbour works.
- The Bay of Connections update will be out shortly, including an update on the [Regional Growth Action Plan](#).
- Next COBOP leadership forum June will ask for nominations to replace the existing Steering Group (term of 2 years is almost finished)
- James Graham has replaced Fiona McTavish as the BOPRC representative for COBOP
- Alistair Talbot will replace Robert Brodnax as the NZTA representative for COBOP
- Peter Musk will replace Richard Conway as the ACC representative for COBOP

6) Meeting Dates

- **Regional Leadership Forum Meetings:** June 28th, October 20th – locations TBA
- **Steering Group Meetings:** May 9th, September 5th – locations TBA

7) Further information - links

- [COBOP Terms of Reference 2017](#)
- [COBOP Structure and Roles 2017](#)

